

**Indian Valley CSD**  
PO Box 295, Taylorsville,  
CA. 95983 for Mail.  
127 Crescent Street #1  
Greenville, CA 95947  
530.284.7224 phone  
ivcsd@frontiernet.net



**Board of Directors**  
Kaley Bentz  
Bob Orange  
Roger Cherry  
Kristine Gorbet  
Susan Doran

www.indianvalleycsd.com

**MINUTES**  
**IVCSD SPECIAL MEETING OF THE BOARD OF  
DIRECTORS**  
**NOVEMBER 30, 2021**

**RECEIVED**

**JAN 21 2022**

1. Call to Order/Roll Call:
  - Board Chair Orange called the meeting to order at 5:02 p.m. in the Taylorsville Historic Hall small meeting room. Board Clerk Titcomb called the roll with Director Orange, Director Cherry, Director Bentz, and Director Schramel being present at the meeting. One vacancy exists on the Board.
2. Pledge of Allegiance:
  - Board Chair Orange led the group in the pledge.
3. Approval of the Agenda:
  - A motion to approve the agenda was made by Director Schramel and seconded by Director Bentz. The vote was 4- Yes, 0- No, and 1- Vacancy. This passes with a majority vote.
4. Public Comment:
  - A Constituent spoke about wanting more and very detailed information from the District in a timely manner through newsletters or direct communications.
5. Water Sub-Committee:
  - Many decisions need to be made concerning wells, well water, surface water and any kind of a back-up water supply system. Funding for a tank is already granted and possibly other water issues can be funded by the same grant provider. It was discussed between Board Members concerning who would be able to serve on the committee. It was decided that Director Orange and Director Cherry were selected to be on this committee. A motion to have Director Orange and Director Cherry serve on the committee was made by Director Schramel and seconded by Director Bentz. The vote was 4- Yes, 0- No, and 1- Vacancy. This passes with a majority vote.
6. Finance Sub-Committee:
  - Director Schramel began by letting everyone know the importance of the Finance Committee and learning more about the specific finances of the District. It was discussed with the group that Director Orange would be too busy to be on this committee. It was decided that Director Bentz and Director Cherry would serve on the committee. A motion to approve Director Bentz and Director Cherry to serve on the committee was made by Director Schramel and seconded by Director Orange. The vote was 4- Yes, 0- No, and 1- Vacancy. This passes with a majority vote.





## 7. Potential Rate Adjustments:

- There was much discussion about the finances and the obligations to keep the District running and paying its bills. We are picking up here where we left off at the previous meeting with item #6 from the Memorandum and Staff Report put out by the General Manager from the meeting of November 10, 2021.
- #6 Should customers whose structures that survived the fire be billed for September and beyond? GM recommends- Yes. The Board discussed this issue and came to agree with the general manager's recommendation. A motion was made by Director Bentz to accept the recommendation and bill for September and beyond. It was seconded by Director Cherry. The vote was 4- Yes, 0- No, and 1- Vacancy. This motion passes with a majority vote.
- #7 Should Crescent Mills customers be discounted for 33% for the part of September before water quality was approved? GM recommends Yes. A motion was made by Director Schramel to accept the GM's recommendation and approve the discount for 33% percent for Crescent Mills customers for September. It was seconded by Director Bentz. The vote was 4- Yes, 0- No, and 1- Vacancy. This motion passes with a majority vote.
- #8 Should Greenville customers be discounted for 57% for September 1-17 prior to quality approval. GM recommends Yes. A motion was made to accept the recommendation to discount for all of Greenville customers for September for the 57% by Director Orange, and seconded by Director Schramel. The vote was 4- Yes, 0- No, and 1- Vacancy. This motion passes with a majority vote.
- #9 Should customers that close their account have to pay a new connection fee? After discussing the item a motion was made, that yes a reconnection fee will be required for customers that close their accounts by Director Bentz, and seconded by Director Schramel. The vote was 3- Yes, 1- No, (Director Cherry), and 1- Vacancy. This motion passes with a majority vote.
- #10 Should the connection fee be reduced for replacement homes? There was a lengthy discussion about the finances, grants, and other options for improving the financial future of the District. It was decided that at this time the reconnection fee will not be reduced but that the Board in the coming months would discuss it again as needed. A motion to leave the fee as it stands now and to address it in upcoming meetings was made by Director Bentz, and seconded by Director Cherry. The vote was 4- Yes, 0- No, and 1- Vacancy. This motion passes with a majority vote.
- #11 Should the IVCSD offer reduced sewer and water rates for burned out customers until they rebuild? Lengthy discussion was had concerning this item and it was decided that the District can't afford to reduce rates at this time, as it is already stretched thin. A motion to eliminate question #11 was made by Director Bentz, and seconded by Director Schramel. The vote was 4- Yes, 0- No, and 1- Absent. This motion passes with a majority vote.



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8. General Manager's Report:
    - A very brief report was given as the previous discussions ran over the allotted time.
  9. Closed Session. CA. Government Code 54957(b)(2) Personnel Evaluation.
  10. Report Out of Closed Session:
    - There was no action taken during closed session.
  11. Adjournment:
    - The meeting was adjourned at 7:50 p.m.

**Board Chair Signature:** \_\_\_\_\_

**Board Clerk Signature:** \_\_\_\_\_



# Approve

Approval of Agenda The **consent agenda will be approved by the board at the beginning of each meeting.** Board members may request that matters be added, deleted or that the order of items be moved and the board chair shall make a decision on each request.

## PUBLIC COMMENT

A public comment is **when a person or organization provides written feedback to an agenda item or a local government agency, such as the IVCS, to share insights on measures in development, under consideration, proposed for adoption, or under maintenance.**



**Cal OES**  
GOVERNOR'S OFFICE  
OF EMERGENCY SERVICES



**FEMA**



# QUORUM

Quorum Defined. A "quorum" of the board is the **required minimum number of directors who must be present before the board may conduct business.** ( Robert's Rules, 11th ed., pp. 21, 345.) "In the absence of a quorum, any business transacted (except for the procedural actions noted in the next paragraph) is null and void."



***I Pledge Allegiance to the Flag of the United States of America, and to the Republic for Which it Stands, One Nation Under God, Indivisible, With Liberty and Justice for All.***



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**UPCOMING MEETINGS** at 6:00 pm at the Town Hall, 120 Bidwell St., Greenville, CA 95947

Wednesday, March 17, 2021 ..... Special Meeting

**Wednesday, April 14, 2021 ..... Regular Meeting**

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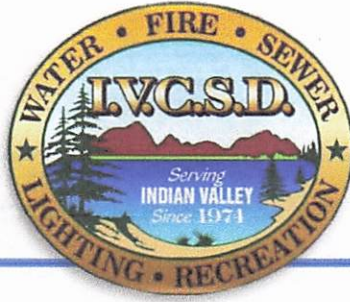
These Minutes were duly approved by the IVCSD Board of Directors at the Regular Meeting on **April 14, 2021** and attested to by:

**Bob A. Orange**  
Board Chair

\_\_\_\_\_  
*Signature*

**Jeff Titcomb**  
Board Clerk

\_\_\_\_\_  
*Signature*



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**Special Meeting of the Board of Directors**  
Wednesday, April 21, 2021

# **Item #5b**

# **Extended Leave of Absence**



Indian Valley CSD  
PO Box 899  
127 Crescent Street  
Greenville, CA 95947  
530.284.7224 phone  
530.284.0894 fax  
ivcsd@frontiernet.net



Board of Directors  
Bob Orange  
Lee Anne Schramel  
Mina Admire  
Wayne Dannemiller  
Vacant

www.indianvalleycsd.com

## M \* E \* M \* O \* R \* A \* N \* D \* U \* M

**Date:** April 20, 2021  
**To:** Bob A. Orange, Board Chair  
**From:** Wayne Dannemiller, Director  
**RE:** Request for Extended Leave of Absence

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Mr. Chair:

As you know, I have not been able to attend Board Meetings for the past month or so. At this time, I would like to request an extended leave of absence in order to focus on taking care of some health issues I am currently dealing with.

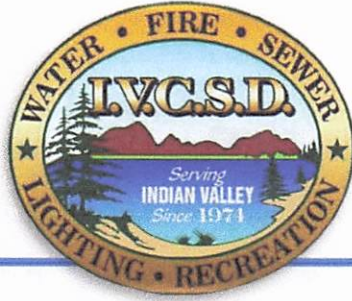
I have every intention of returning to the Board and continuing to serve the District in that capacity once my health improves.

I will keep the Chair updated on my status and appreciate your time and consideration in allowing me to make my health a priority.

Sincerely,

Wayne Dannemiller  
IVCSD Director





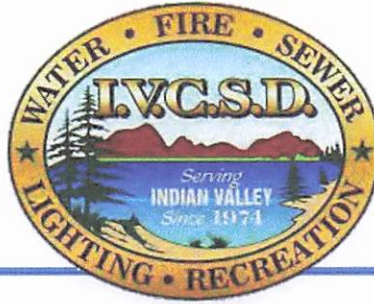
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**Special Meeting of the Board of Directors**  
Wednesday, April 21, 2021

# Item #5c

# Board Vacancy Outreach

Indian Valley CSD  
PO Box 899  
127 Crescent Street  
Greenville, CA 95947  
530.284.7224 phone  
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## IMMEDIATE OPENING

### Board Director

The Indian Valley Services District is seeking a qualified candidate to complete the term (December 2023) of a recently vacated Board Director. Interested candidates must live in the district. The position is not compensated.

The IVCS D provides essential services for three communities including Crescent Mills, Greenville, and Taylorsville. Operations are overseen by a General Manager\* who reports to the elected, five-member Board of Directors.

\*\*Operations & services include:

- Two community water systems (*wells & spring*) plus a reservoir/dam/water rights (*secondary water supply*)
- Two community sewer systems
- Volunteer fire department with four small stations
- Three parks
- Street lighting for two communities
- Maintenance and administrative departments including an 8-person staff

Desired candidates should possess a strong sense of community service and fiduciary responsibility for managing public funds, model a well-developed work ethic, and demonstrate reasonable oral and written communication skills.

Board members are responsible for carrying out the district mission by establishing, and then overseeing, activities, raising revenue, creating policy (*set the rules*) and to do what is needed to achieve success.

Board members are expected to have sufficient financial insights to read and understand IVCS D's budget and financial statements and to otherwise help the board fulfill its fiduciary responsibilities including approving an annual budget, understanding long-term revenue outlay, fixed asset inventory, and capital improvement program (*with a grant component*).

Board members are expected to attend 2-4 meetings per month. They are expected to read board materials in advance of board meetings and to come prepared to ask questions and participate in discussions. Members are expected to serve on two or more committees of the board and to actively participate in board\* and committee work or special projects.

Board members are expected to responsibly represent IVCS D and to advocate for IVCS D's mission, programs, and services within the District's communities.

Helpful experience/knowledge (*not required but desirable*) includes some basic understanding of water and wastewater systems, public administration, fire department administration, and parks & recreation management.

The Board will select a qualified candidate at their Regular Meeting on May 12, 2021. The successful candidate will be sworn in at the same meeting.

**Information contacts:** Bob Orange, Board Chair (530) 284-6042, Lee Anne Schramel, Vice Chair (530) 386-6440 or Mina Admire, Board Director (530) 375-0290.

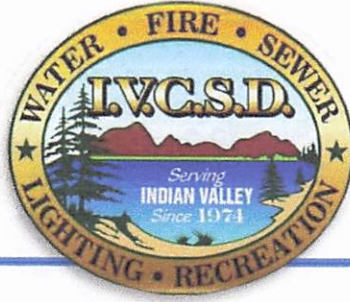
**Please submit a signed cover letter including qualifications, experience and references no later than close of business on May 6, 2021 via:**

- Mail: IVCS D, Att. Board Director Vacancy, P.O. Box 899, Greenville, CA 95947
- Online: [ivcsd@frontiernet.net](mailto:ivcsd@frontiernet.net)
- Hand Delivery: 127 Crescent Street, Suite 1, Greenville, CA 95947

\* The General Manager (GM) position is vacant until this fall and Board Members are fulfilling GM duties until then.

\*\*Please see [www.indianvalleycsd.com](http://www.indianvalleycsd.com) for more comprehensive information about the district and operations.





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**Special Meeting of the Board of Directors**  
Wednesday, April 21, 2021

# Item #5f

# Resolution #2021-012

**INDIAN VALLEY COMMUNITY SERVICES DISTRICT**

**RESOLUTION No. 2021-012**

**A RESOLUTION OF THE INDIAN VALLEY COMMUNITY SERVICES DISTRICT  
DESIGNATING THE THE BOARD CHAIR AS THE AUTHORIZED  
REPRESENTATIVE AND AUTHORIZING THE BOARD CHAIR TO SIGN IN PLACE  
OF GENERAL MANAGER FOR ALL DOCUMENTS OF AND CONCERNING THE  
AGREEMENT FOR LOCAL GOVERNMENT FIRE AND EMERGENCY ASSISTANCE  
(CALIFORNIA FIRE ASSISTANCE AGREEMENT – CFAA).**

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**WHEREAS**, because the Indian Valley Community Services District (District) General Manager position has been vacant since September 30, 2020.

**WHEREAS**, because the District needs to authorize the Board Chair to sign in place of the General Manager.

**WHEREAS**, because the District needs to authorize and designate an Authorized Representative to sign all documents of and concerning the Agreement for Local Government Fire and Emergency Assistance (California Fire Assistance Agreement – CFAA), on behalf of the District.

**NOW, THEREFORE, IT IS HEREBY RESOLVED** by the Board of Directors of the Indian Valley Community Services District that Board Chair Bob A. Orange is hereby authorized and designated as the Authorized Representative and to sign all documents of and concerning the Agreement for Local Government Fire and Emergency Assistance (California Fire Assistance Agreement – CFAA), on behalf of the District.

The foregoing resolution was duly passed and adopted by the Board of Directors of the Indian Valley Community Services District, at a special meeting of said board held on April 21, 2021 by the following vote:

**AYES:**

**NOES:**

**ABSENT:**

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Bob A. Orange, Chair  
Board of Directors

**ATTEST:**

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Lee Anne Schramel, Vice Chair  
Board of Directors





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**Special Meeting of the Board of Directors**  
Wednesday, April 21, 2021

# **Item #5g**

# **Resolution**

# **#2021-013**

**INDIAN VALLEY COMMUNITY SERVICES DISTRICT**

**RESOLUTION No. 2021-013**

**A RESOLUTION OF THE INDIAN VALLEY COMMUNITY SERVICES DISTRICT PROVIDING WORKERS' COMPENSATION COVERAGE FOR CERTAIN DISTRICT VOLUNTEERS, DESIGNATING THE BOARD CHAIR AS THE AUTHORIZED REPRESENTATIVE, AND AUTHORIZING THE BOARD CHAIR TO SIGN IN PLACE OF GENERAL MANAGER FOR ALL DOCUMENTS OF AND CONCERNING WORKERS' COMPENSATION COVERAGE FOR CERTAIN DISTRICT VOLUNTEERS.**

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**WHEREAS**, because the Indian Valley Community Services District (District) General Manager position has been vacant since September 30, 2020.

**WHEREAS**, the District's Board of Directors desires to provide workers' compensation coverage for certain District volunteers pursuant to the provisions of Section 3363.5 of the Labor Code.

**WHEREAS**, the District's Board of Directors finds its best interests will be served by utilizing volunteers in the provision of certain District services.

**NOW, THEREFORE, IT IS HEREBY RESOLVED** that the Board of Directors of the Indian Valley Community Services District finds and determines:

1. That the public interest is best served by providing workers' compensation coverage to six general laborers.
2. That the volunteers described above shall be deemed to be employees for the purposes of Division 4 of the California Labor Code while the person actually performs volunteer services, provided that the rights of volunteers shall be limited to those benefits set forth in the labor code.
3. That Board Chair Bob A. Orange is hereby authorized as the Authorized Representative to sign all documents of and concerning workers' compensation coverage for certain District volunteers.

The foregoing resolution was duly passed and adopted by the Board of Directors of the Indian Valley Community Services District, at a special meeting of said board held on April 21, 2021 by the following vote:

**AYES:**

**NOES:**

**ABSENT:**

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Bob A. Orange, Chair  
Board of Directors

**ATTEST:**

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Lee Anne Schramel, Vice Chair  
Board of Directors