



## AGENDA

### Special Meeting of the Board of Directors

Saturday, March 27, 2021 at 9:30 am  
Town Hall, 120 Bidwell Street, Greenville, CA 95947

***In alignment with State of California and Plumas County COVID-19 regulations, MASKS ARE MANDATORY at this meeting. Sitting will be spaced 6' apart to ensure social distancing.***

1. Call to Order and Roll Call
2. Pledge of Allegiance
3. Agenda Approval
4. **Public Comment:** *The public may address the Board ONLY on items on the agenda. Pursuant to state law, the Board may not discuss nor take action on non-agenda items except under special circumstances. Speakers should limit their remarks to **five minutes** or as decided by the Chairperson.*
5. **Fire Department:** (90 mins)
  - a. **Local Wildland Fire Pay Examples** ..... Discussion/Action
    - *Review examples that have been gathered by volunteer firefighters and Directors (additional handouts will be provided at the meeting and posted on the District's website).*
    - (1) **Employment Documents** (page 3)
      - (a) Application for Employment (page 4)
      - (b) Employment Eligibility Verification (page 6)
      - (c) W-4 Employee's Withholding Certificate 2021 - IRS (page 9)
      - (d) DE-4 Employee's Withholding Allowance Certificate – EDD (page 13)
    - (2) **Contract Documents** (page 17)
      - (a) CalOES Rate Letter – May 1, 2020 (page 18)
      - (b) CalOES 2021 Salary Survey/Administrative Rate (page 20)
      - (c) W-9 Request for Taxpayer ID Number and Certification - IRS (page 22)
    - (3) **Wildland Fire Documents** (page 28)
      - (a) Crew Time Report (page 29)
      - (b) Emergency Equipment Shift Ticket (page 33)
      - (c) Resource Order (page 35)
      - (d) Activity Record (page 38)
    - (4) **Invoicing Examples** (page 43)
      - (a) QFPD North Complex: Invoice #U-20201805 (page 44)
      - (b) QFPD ZOGG: Invoice #U-20201805 (page 45)



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(c) QFPD August Complex: Invoice #U-20201482 (page 48)

(d) QVFD Walker Fire: Invoice #09/6/2019-8125-Walker (page 49)

**(5) Region #5 SOP for Incident Administration (page 53)**

**(6) Miscellaneous Documents & Information (page 89)**

## 6. Adjournment

**REASONABLE ACCOMMODATIONS:** *In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Clerk of the Board at 530-284-7224. Notification 72-hours prior to the meeting will enable the District staff to make reasonable arrangements to ensure accessibility [28 CFR § 35.102.35.104 ADA Title II].*

**UPCOMING MEETINGS** at 6:00 pm at the Town Hall, 120 Bidwell St., Greenville, CA 95947

**Wednesday, April 14, 2021 ..... Regular Meeting**

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